

Root Zone Evolution Review Committee (RZERC) Teleconference Minutes

22 May 2017 | 17:00-18:00 UTC

Attendance

Brad Verd (RSSAC)
Duane Wessels (Root Zone Maintainer)
Jim Reid (IETF/IAB)
Kim Davies (PTI)
Kaved Ranjbar (ICANN Board)
Peter Koch (ccNSO)

Staff

Kathy Schnitt
Steve Sheng
Trang Nguyen
Mario Aleman

Apologies

Carlos Martinez (ASO)
Russ Mundy (SSAC)

Absent

Howard Eland (GNSO RySG)

DECISIONS:

- Meeting minutes from 4 April Teleconference call were approved
- Staff will review and incorporate changes on the procedures document based on the feedback from committee members
- Next RZERC meeting is scheduled on 19 June 2017 17:00 UTC.

ACTION ITEMS:

- Staff to publish the minutes, transcripts and audio recording from 4 April 2017 teleconference
- Staff to edit RZERC operational procedures draft based on the feedback from the committee members
- Mario to share a clean and red line versions of the operational procedures document with RZERC.

Call to Order

Duane Wessels called the meeting to order at 17:02 UTC.

Roll Call

Mario Aleman conducted the roll call.

Agenda Review

There were no amendments to the agenda of the meeting.

Review of Action items from 4 April Teleconference

Mario read the action items from the previous meeting. All action items were completed.

Approval of Minutes

Peter Koch asked for clarification on the working group to revise the charter. Duane explained the agreement from last call, and confirmed that there was no need to propose changes to the charter at this time. Motions to approve the minutes were seconded by Brad, Kaveh and Kim.

ACTION: Staff to publish the minutes, transcripts and audio recording from 4 April 2017 teleconference

Procedures document

Duane described the overall content of the procedure and requested feedback to the committee members. The following changes were suggested:

- The procedure document should directly refer to the RZERC charter where applicable.
RZERC membership and appointment terms shall be decided by the appointing organization.
The procedure document should use naming of RZERC members consistently, whether it be “representative” or “committee member” in section 2.2.2.
- The voting period for the Chair Selection Procedure should be increased from 24 to 48 hours, due to the geographical location of RZERC members.
- Change the sentence “ICANN organization provides staff support for the RZERC” to “ICANN Staff provides support to RZERC”.
- Add the following sentence to clarify the rules for executive meetings: “The committee will reach consensus prior to the start of the meeting regarding publication of transcripts and minutes”.
- Ensure that all meetings have similar rules regarding notification, quorum and agenda setting.
- Add specific timeline of notification for having regular meetings during ICANN community meetings in section 3.1.1.
- Include decision of publishing meeting minutes should be decided in consensus basis in section 3.2.1 replacing the RZERC Chair discretion.

ACTION ITEM: Staff to edit RZERC operational procedures draft based on the feedback from the committee members

On consensus, Peter requested more clarification in section 4.1 regarding rough consensus. Peter suggested referencing the charter document in the operational procedure's draft. Trang commented that CWG did not want to go into detail of defining consensus and left that to the RZERC to determine. Steve complemented Trang's comments mentioning that this consensus model is similar to the ones used in RSSAC. Peter commented that RSSAC and RZERC have different communities and size and rough consensus is more appropriate for communities of 25-30 people. Jim suggested to replace the 'levels of consensus' bullet list with: 'The consensus model described in RfC7282 will apply'.

On conflict of interest, Duane raised the question about preconditions for appointed members regarding their submission of statement of interest specific to RZERC. Brad mentioned that committee members may provide statement of interest from their appointed organization, but RZERC should not request the submission of statement of interest. Brad suggested to remove 6.2 section, however Steve mentioned this section exists in the charter. Brad agreed to not remove the section, but provide a better wording in terms of declaring statement of interest from members. Jim commented that there is no need for statement of interest. We should trust RZERC members to recuse themselves if and when any conflict of interest arises. Kim addressed that section 6.2 represents pre-disclosing areas where you may need to recuse yourself. Steve commented that the intention of the conflict of interest helps to identify who the members are or represent, offering transparency to the process. Brad suggested to include the term disclosure to the statement of interest.

Any Other Business

- a. *Date of next RZERC regular meetings*
19 June 2017 17:00-18:00 UTC.

ACTION: Staff to send calendar invites for the next meeting.

Adjournment

The RZERC concluded its meeting without objections at 18:02 UTC.