



Implementation Oversight Task Force (IOTF) Meeting

Call #11 | 09 June 2016

Agenda

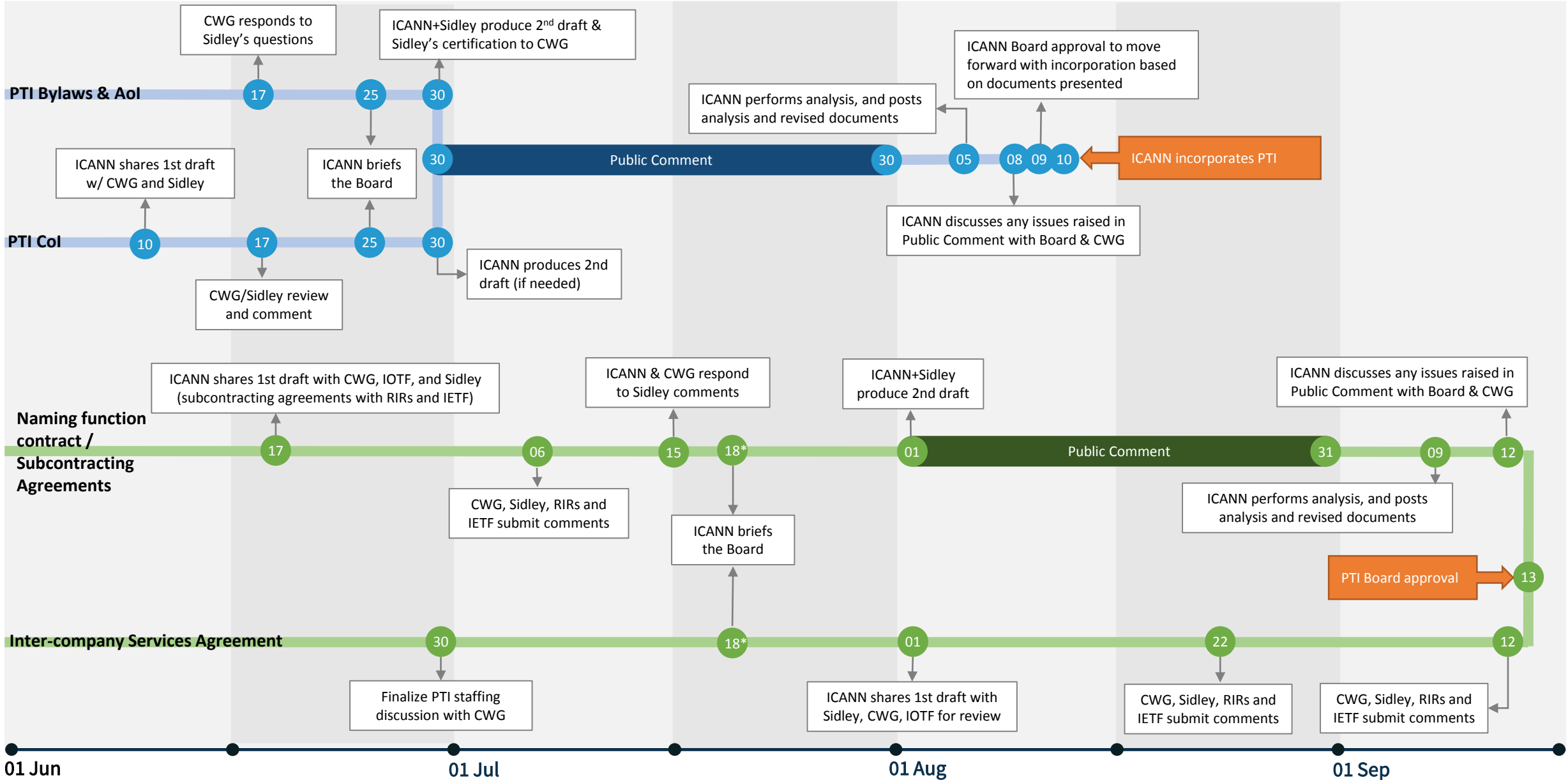
1. Opening Remarks
2. Implementation Items
 - PTI Bylaws and Articles of Incorporation: Chairs' response to Sidley's question
 - Work plan to finalize PTI formation documents and ICANN-PTI contracts
3. AOB
 - ICANN 56 Helsinki – Implementation Planning Status Update
 - IOTF Call #13 (Week of 20 June) Scheduling
 - Decision Log
4. Closing Remarks

PTI Bylaws and Articles of Incorporation

<https://docs.google.com/document/d/1rmsp569qRxxWtNSNrJsZzENxFKLwbXVcTDWSGZJEqU/edit?usp=sharing>

Work plan to finalize PTI formation documents and ICANN-PTI contracts

PTI Work Plan



PTI Work Plan (DRAFT FOR DISCUSSION)

PTI Bylaws and Aol

CWG responds to Sidley's questions	6/17/2016
ICANN briefs ICANN Board	6/25/2016
ICANN+Sidley produce 2nd draft, includes Sidley's certification for CWG	6/30/2016
ICANN starts Public Comment	6/30/2016
ICANN ends Public Comment	7/30/2016
ICANN performs analysis, and posts analysis and revised documents	8/5/2016
ICANN discusses any issues raised in Public Comment with Board & CWG	8/8/2016
ICANN Board approval to move forward with incorporation based on documents presented	8/9/2016
ICANN incorporates PTI	8/10/2016

Conflict of Interest Policy

ICANN shares 1st draft w/ CWG and Sidley	6/10/2016
CWG/Sidley review and comment	6/17/2016
ICANN briefs ICANN Board	6/25/2016
ICANN produces 2nd draft (if needed)	6/30/2016
ICANN starts Public Comment	6/30/2016
ICANN ends Public Comment	7/30/2016
ICANN performs analysis, and posts analysis and revised documents	8/5/2016
ICANN discusses any issues raised in Public Comment with Board & CWG	8/8/2016
ICANN Board approval to move forward with incorporation based on documents presented	8/9/2016
ICANN incorporates PTI	8/10/2016

Naming function contract / Subcontracting Agreements

ICANN shares 1st draft with CWG, IOTF, and Sidley (subcontracting agreements with RIRs and I	6/17/2016
CWG, Sidley, RIRs and IETF submit comments	7/6/2016
ICANN & CWG respond to Sidley comments	7/15/2016
ICANN briefs ICANN Board	7/18/2016*
ICANN+Sidley produce 2nd draft	8/1/2016
ICANN starts Public Comment	8/1/2016
ICANN ends Public Comment	8/31/2016
ICANN performs analysis, and posts analysis and revised documents	9/9/2016
ICANN discusses any issues raised in Public Comment with Board & CWG	9/12/2016
PTI Board approval	9/13/2016

Inter-company Services Agreement

Finalize PTI staffing discussion with CWG	6/30/2016
ICANN briefs ICANN Board	7/18/2016*
ICANN shares 1st draft with Sidley, CWG, IOTF for review	8/1/2016
CWG, Sidley, RIRs and IETF submit comments	8/22/2016
ICANN+Sidley produce 2nd draft	9/12/2016
PTI Board approval	9/13/2016

* ICANN is still trying to confirm this date

AOB & Closing Remarks

Appendix

Discussion Items & Status

Items	IOTF Agreement	CWG Agreement	Decision	Next Step
Define selection criteria for Nom-Com PTI independent Directors				Fold into PTI Bylaws discussion?
PTI staffing				In discussion
PTI governance documents (Bylaws, AoI, Col)				In discussion
ICANN-PTI Contract(s)				In discussion
IANA IPR - TBD				
IANA Customer Service Complaint Resolution Process	✓		Clarification provided	Implementation
IANA Problem Resolution Process	✓		Clarification provided	Implementation
PTI services	✓	✓	PTI to perform all 3 IANA functions	Implementation
Approach for selection of interim PTI independent Directors	✓	✓	CWG Chairs to serve as interim Directors	Implementation
CSC formation	✓	✓	Issue request for appointment	Implementation
RZERC charter	✓	✓	Post Charter for public comment	Public Comment

Decision Log

- **PTI Independent Board of Directors**
 - Initial Selections
 - Jonathan and Lise to serve as interim PTI independent directors assuming there are no issues around conflict and independence (IOTF Call #1, 21 March 2016 / CWG Meeting #78, 31 March 2016)
 - Ongoing Selections
 - NomCom will be the appointing body for PTI independent directors (IOTF Call #1, 21 March 2016 / CWG Meeting #78, 31 March 2016)
- **PTI Structure**
 - PTI will perform all 3 IANA functions (IOTF Call #2, 25 March 2016 / CWG Meeting #78, 31 March 2016)
- **Document Review Process & Timeline**
 - Agreement reached (IOTF Call #4, 04 April 2016)
- **IANA Escalation Mechanisms**
 - Clarification provided by Chuck Gomes and IOTF has no objections to clarification. (IOTF Call #8, 10 May 2016)
- **CSC**
 - CSC formation process and timeline shared and received no objections via IOTF call and CWG mail list. (IOTF Call #9, 20 May 2016 / CWG mail list 26 May 2016)
- **RZERC Charter**
 - RZERC Charter was shared and finalized over the IOTF and CWG mail lists. (IOTF mail list 03: June 2016 / CWG mail list: 17 May 2016)

Document Review Process & Timeline

