Most Recent Deliverable Completed

In October 2023, the Subsequent Procedures IRT published an updated version of the Implementation Plan for New gTLD Subsequent Procedures (SubPro) Policy Development Process (PDP) Recommendations.

Description and Scope:


On 12 September 2021, the ICANN Board directed the ICANN org to initiate an Operational Design Phase to facilitate the Board’s consideration of the Outputs in the Final Report. ICANN org published the resulting Subpro Operational Design Assessment (ODA) on 12 December 2022.

On 16 March 2023, the ICANN Board passed a resolution on a set of recommendations from the Final Report and directed the org to begin implementation. The Board called for “A working methodology, a [IRT] work plan, and timeline as agreed upon by ICANN org and the GNSO Council” and encouraged “all parties to work together efficiently and constructively to meet relevant timelines.”

The SubPro Implementation Review Team (IRT) launched on 16 May 2023, and has the form of an ‘Open + Representative Model’ based on the GNSO’s PDP 3.0 model. The objective of this model is to provide a structure that allows for efficient resolution of issues that may arise. The group is composed of ‘participants’ and ‘representatives,’ which together make up the IRT members and provide assistance to ICANN org. The model does not change the ability of all IRT participants to raise concerns about the implementation approach taken by ICANN org, nor does it allow for any policy issues to be reopened that had been settled during the Policy Development Process (PDP). As is always the case for IRTs, there is no voting, and there are no consensus calls as part of the IRT’s day-to-day work. The SubPro IRT operates openly and transparently: all mailing list exchanges are publicly archived.

Composition

Project Sponsor: Theresa Swinehart
Project Manager: Lars Hoffmann
Council Liaison: Anne Aikman-Scalese and Susan Payne
# Members: 83 Members (link)
Tools: Meeting Schedule / Wiki

Implementation Status

Start Date: 16-May-2023
End Date: (TBD)
Review Duration to Date: 6 Months

Resources

• Board Resolution
• New Generic Top-Level Domain (gTLD) Subsequent Procedures Operational Design Assessment (ODA)
• Final Report on the new gTLD Subsequent Procedures Policy Development Process
• 2012 gTLD Applicant Guidebook
• Next Round Implementation Plan

Phase Progress

Prepare*
100% Complete
GDS monitors policy development progress and engages with Working Group
100% Complete
GDS provides support

Plan
100% Complete
Policy and GDS staff arrange for the recruitment of the IRT
100% Complete
GDS staff are

Analyze and Design
100% Complete
Admin and Work Plan
19.8% Complete
Draft AGB

Implement
0% Complete
Publish Applicant Guidebook

Support and Review*
Continuous improvement and measure of policy effectiveness
Formal review
100% Complete  GDS prepares materials for Board consideration

*The Prepare phase reflects work done in the Policy Development Process (PDP)

100% Complete  GDS organizes activities to implement Policy recommendations.

The Support and Review stage includes ongoing activities that continue after implementation of the policy is complete

Member Participation and Composition

**IRT Member Affiliations**

- All-Large: 10
- ALAC: 2
- ccNSO: 6
- GAC: 5
- RSC/AC: 2
- GNSO | BC: 8
- GNSO | IPC: 8
- GNSO | ISPCP: 1
- GNSO | NCSG: 1
- GNSO | RvSG: 1
- GNSO | RvSG: 17
- GNSO | Non-affiliated: 19

**Hours Worked**

- Face to Face Meetings: 4 Meetings
- Calls: 23 Calls

**Volunteer Participation Rate**

- Volunteer Participation Rate is calculated based on the total number of invitations for IRT members to participate in meetings divided by the number of times meetings were attended by individual IRT members. Please note ICANN78 participation numbers will be updated as soon as they are available.