

RSSAC Meeting Minutes

5 December 2023 | 15:00-16:30 UTC

Attendance

Cogent

DISA John Augenstein, Jill Place

ICANN Matt Larson

ISC Rob Carolina

NASA Jose Nunez-Zapata

Netnod

RIPE NCC

UMD Karl Reuss

USC ISI Wes Hardaker

US ARL Howard Kash, Ken Renard

Verisign Brad Verd

WIDE Hiro Hotta

Liaison to the Board Wes Hardaker

Liaison to the CSC Ken Renard

Liaison to the RZERC Daniel Migault

Liaison from the IAB Daniel Migault

Liaison from the SSAC Russ Mundy

Liaison from the IANA Functions Operator

Liaison from the Root Zone Maintainer Duane Wessels

Apologies Hans Petter Holen (RIPE NCC), Lars-Johan Liman (Netnod), Jeff Osborn (ISC), and Paul Vixie (Cogent)

Observers Joe Hayes (DISA) and Gaurav Kansal (RSSAC Caucus)

Staff Andrew McConachie, Danielle Rutherford, and Ozan Sahin

Action Items from this Meeting:

- Staff to publish the minutes from the 24 October 2023 meeting.
- Staff to send published minutes from the 24 October 2023 meeting to the RSSAC Caucus mailing list.
- Staff to add Moritz Müller to the RSSAC Caucus mailing list.
- Staff to send a reminder note to the RSSAC mailing list on the composition of 2024 Caucus Membership Committee.

Call to Order

Ken Renard called the meeting to order at 15:00 UTC.

Roll Call

Ken Renard conducted a roll call. Quorum was present to conduct the meeting and to take formal action, if necessary.

Agenda Review

Ken Renard reviewed the agenda. There were no objections or other requested additions.

Administration

Approval of Minutes

The RSSAC approved the draft minutes from the 24 October 2023 meeting. There were no abstentions or objections.

ACTION ITEM: Staff to publish the minutes from 24 October 2023 meeting.

ACTION ITEM: Staff to send published minutes from 24 October 2023 meeting to the RSSAC Caucus mailing list.

RSSAC Caucus Membership Committee Update

Ken Renard reported that the RSSAC Caucus Membership Committee received an application from Moritz Müller. Ken stated that the recommendation from the Membership Committee was to accept this application.

The RSSAC accepted Moritz Müller's RSSAC Caucus membership application. There were no objections or abstentions.

ACTION ITEM: Staff to add Moritz Müller to the RSSAC Caucus mailing list.

Ken Renard explained that Jeff Osborn was willing to step down from the Caucus Membership Committee if there was another RSSAC member willing to serve. Ken asked if any RSSAC member was interested in serving on the 2024 Caucus Membership Committee. No RSSAC members volunteered during the meeting. Ken suggested that staff send a reminder note to the RSSAC mailing list and give a week to see if any RSSAC member volunteers. If there are no volunteers by the end of that time, then Jeff would be approved as a 2024 Caucus Membership Committee member by acclamation; if there are multiple volunteers then the RSSAC would take a vote during the January 2024 meeting.

ACTION ITEM: Staff to send a reminder note to the RSSAC mailing list on the composition of 2024 Caucus Membership Committee.

On the topic of 2023 RSSAC Caucus Member Recognition, Ozan explained that the Membership Committee was in the process of reviewing the activity of Caucus members in 2023 and coming up with a recommendation. Ozan added that the Membership Committee would likely provide an update to RSSAC before the end of the year and the RSSAC would review this item during its January meeting.

ICANN Community Excellence Award Selection Panel Member Appointment

Ken Renard reported that RSSAC could appoint up to two panelists there were six volunteers to serve on the 2024 ICANN Community Excellence Award Selection Panel: Anupam Agrawal, Harish Chowdhary, Hafiz Farooq, Shailesh Gupta, Gaurav Kansal and Amir Qayyum. Ken added that the Membership Committee's recommendation was to let Anupam Agrawal and Harish Chowdhary serve for a second term. Ozan Sahin started a 72-hour online vote during the meeting for this selection.

RSSAC Vice Chair Election

Ozan Sahin reported that a one-month nomination period opened on 21 October 2023. Ozan added that a nomination for Ken Renard was submitted by Wes Hardaker; which was seconded by Howard Kash and accepted by Ken Renard. RSSAC received no other nominations in the nomination period or during the meeting.

RSSAC re-elected Ken Renard as its vice chair for a two-year term starting 1 January 2024. There were no abstentions or objections. Motion by Robert Carolina and second by Wes Hardaker.

RSSAC Annual Work Plan

Ken Renard discussed that the only proposed change to the RSSAC annual work plan was the removal of the Additional Budget Request (ABR) consideration step in January as the ICANN organization had published a blog in November 2023 to confirm the removal of ABR process. Ken invited RSSAC members to share any other suggestions to revise the annual work plan.

RSSAC FAQ Update

Andrew McConachie explained that RSSAC reviewed its FAQ every year and the 2023 process started in November with a note shared on the RSSAC Caucus list. Andrew added that one response was received with a suggestion to add four questions and their answers to the FAQ. Andrew noted that he had an action item to draft responses to the four questions that were submitted.

RSSAC/SSAC Joint Meetings

Ken Renard mentioned that RSSAC/SSAC joint meetings during ICANN public meetings had historically been closed meetings. Ken explained that one of the discussions in the most recent RSSAC/SSAC joint meeting was on opening up these joint meetings to the public. Ken invited RSSAC members to share their views.

Russ Mundy, SSAC liaison to the RSSAC, provided the background information on why RSSAC/SSAC joint meetings had been closed meetings. Russ added that he believed the SSAC's preference would be to open up these joint meetings to the public. RSSAC conducted a Zoom poll to have an idea on what RSSAC members' preference would be. Eight participants supported opening up the RSSAC/SSAC joint meeting, with four indicating no preference. No participant supported keeping RSSAC/SSAC joint meetings closed.

Work Items

RSS Security Incident Reporting Statement of Work

Ken Renard reported that the work party had a meeting on 4 December 2023 where they discussed (1) what is a reportable incident; (2) roles of the governance structure, root ops, and the RSOs; (3) and the required elements of a security incident. Ken added that the next meeting of the work party could be deferred to January 2024 based on the feedback from work party members on their availability for another meeting in December 2023.

RSSAC000 Review

Danielle Rutherford reported that RSSAC had a few calls to review the operational procedures. Danielle noted that the updates on the document have been regarding the following topics: (1) the appointment of RSSAC members and the chair; (2) term and voting status of the RSSAC delegate to the NomCom; (3) addition of alternate liaison to the Customer Standing Committee; (4) procedures for proportional ranked choice voting for elections with multiple winners; (5) procedures for adding observers to the RSSAC Caucus mailing list; (6) purposes of the RSSAC Caucus; and (7) references to RSSAC Caucus meetings at IETF meetings and ICANN meetings.

Danielle added that she started a review period on 20 November 2023 by sharing a redline and clean version of the updated document and the review period would close on 8 December 2023.

It was agreed that RSSAC would continue to review IETF funded traveler guidelines independent of the RSSAC000 review process.

Potential New Work Items

Ken Renard emphasized that RSSAC leadership was taking the workload of RSSAC members into consideration while brainstorming on the new work items, given that the Root Server System Governance Work Party is a priority. In light of this, Andrew McConachie discussed

some of the potential work items RSSAC could consider taking on when there is enough bandwidth.

Reports

Chair/Vice Chair

Ken Renard reported that the ICANN79 Community Forum planning would start the following day. Ken invited RSSAC members to share any feedback from the ICANN78 Annual General Meeting or any plenary session proposals for ICANN79 to pass onto the planning group.

ICANN Board

Wes Hardaker reported that the Board hot topics included the closed generics in the next round of new gTLDs and universal acceptance. Wes added that Registration Data Request Service (RDRS), which replaces WHOIS, was turned on.

Customer Standing Committee (CSC)

Ken Renard reported that the IANA report met 100% of its metrics again. Ken added that the CSC would start reviewing the SLAs for IANA.

Root Zone Evolution Review Committee (RZERC)

Daniel Migault reported that a call for topics was circulated by RZERC and invited RSSAC members to share any topics that they would like RZERC to work on by 11 December 2023.

Internet Architecture Board (IAB)

Daniel Migault had no updates.

Security and Stability Advisory Committee (SSAC)

Russ Mundy reported that the SSAC Chair Rod Rasmussen would be replaced by Ram Mohan; and the Vice Chair Julie Hammer would be replaced by Tara Whalen by the end of December.

Root Zone Maintainer (RZM)

Duane Wessels reported that the ZONE MD record had been in the root zone for a couple of months and by 6 December, the root zone would be fully verifiable with the ZONE MD.

Root Server System Governance Working Group (RSS GWG)

Ken Renard reported that RSS GWG would resume its work in January 2024.

Any Other Business

Ozan Sahin reported that the ICANN organization would be offering two webinar sessions on ICANN budget and operating plan on 13 December 2023.

It was agreed to have the next RSSAC Meeting on Tuesday, 16 January 2024 at 15:00 UTC.

Adjournment

The RSSAC concluded the meeting without objections.