RSSAC Meeting Minutes
1 August 2023 | 14:00-15:30 UTC

Attendance

Cogent	
DISA	John Augenstein, Jill Place
ICANN	Terry Manderson
ISC	
NASA	Jose Nunez-Zapata, Tom Miglin
Netnod	Lars-Johan Liman
RIPE NCC	
UMD	Karl Reuss
USC ISI	Wes Hardaker, Suzanne Woolf
US ARL	Howard Kash, Ken Renard
Verisign	Brad Verd
WIDE	

Liaison to the Board	Wes Hardaker
Liaison to the CSC	Ken Renard
Liaison to the RZERC	Daniel Migault
Liaison from the IAB	Daniel Migault
Liaison from the SSAC	Russ Mundy
Liaison from the IANA Functions Operator	James Mitchell
Liaison from the Root Zone Maintainer	

Observers	Joseph Hayes (DISA), Erum Welling (RSSAC Caucus), Gaurav Kansal (RSSAC Caucus)
Apologies	Hans Petter Holen (RIPE NCC), Matt Larson (ICANN)
Staff	Andrew McConachie, Danielle Rutherford, Ozan Sahin, and Steve Sheng

Action Items from this Meeting:

- Staff to publish the minutes from the 11 July 2023 meeting.
- Staff to send published minutes from the 11 July 2023 meeting to the RSSAC Caucus mailing list.
- Staff to add Peter Thomassen to the RSSAC Caucus mailing list.
- Staff to suggest text on the RSSAC web page and RSSAC Operational Procedures document to reflect that it is possible to subscribe to the RSSAC Caucus mailing list as an observer.
- Staff to publish RSSAC001v2: Service Expectations of Root Server Operators

- Staff to share the link to the RSSAC000 review google document and circulate a doodle poll to schedule a teleconference for this review.

Call to Order

Ken Renard called the meeting to order at 14:00 UTC.

Roll Call

Ken Renard conducted a roll call. Quorum was present to conduct the meeting and to take formal action, if necessary. Jose-Nunez Zapata introduced himself as a new RSSAC member appointed by NASA.

Agenda Review

Ken Renard reviewed the agenda. There were no objections or other requested additions.

Administration

Approval of Minutes

The RSSAC approved the draft minutes from the 11 July 2023 meeting. There were no abstentions or objections. Motion by Wes Hardaker and second by Lars-Johan Liman.

ACTION ITEM: Staff to publish the minutes from 11 July 2023 meeting.
ACTION ITEM: Staff to send published minutes from 11 July 2023 meeting to the RSSAC Caucus mailing list.

RSSAC Caucus Membership Committee Update

Ken Renard reported that the RSSAC Caucus Membership Committee received an application from Peter Thomassen. Ken stated that the recommendation from the Membership Committee was to accept this application.

The RSSAC accepted Peter Thomassen's RSSAC Caucus membership application. There were no objections or abstentions. Motion by Lars-Johan Liman and second by Wes Hardaker.

ACTION ITEM: Staff to add Peter Thomassen to the RSSAC Caucus mailing list.

On the topic of RSSAC Caucus mailing list subscriptions, Ken Renard summarized that the recommendation from the RSSAC Caucus Membership Committee is to let any interested individual subscribe to the public RSSAC Caucus mailing list without any posting rights. Ken underlined that this would not be a new RSSAC Caucus membership type. Ken noted that letting individuals subscribe to the Caucus mailing list would be most helpful for:

- Non-active RSSAC Caucus members wishing to stay on the Caucus mailing list to keep an eye out,
- And unqualified RSSAC Caucus membership applicants who may wish to subscribe to the mailing list to learn more.

RSSAC agreed to allow anyone interested to subscribe to the RSSAC Caucus mailing list as an observer without posting rights. RSSAC will review the outcomes of this move in the next couple of months.

ACTION ITEM: Staff to suggest text on the RSSAC web page and RSSAC Operational Procedures document to reflect that it is possible to subscribe to the RSSAC Caucus mailing list as an observer.

Work Items

RSSAC001v2 Work Party

Ken Renard noted that the work party document had been stable for a while and it was ready for a vote.

The RSSAC approved the publication of RSSAC001v2: Service Expectations of Root Server Operators. There were no objections or abstentions. Motion by Wes Hardaker and second by Lars-Johan Liman. RSSAC thanked Duane Wessels for leading the work party.

ACTION ITEM: Staff to publish RSSAC001v2.

RSS Security Incident Reporting Statement of Work

Ken Renard reported that the work party had its third meeting on 31 July 2023 during which the discussion focused on "what is a reportable incident?". Ken added that two potential topics were discussed in response to the question:
- Invalid or bad DNS signatures being published by the RSS, and
- Denial of service attack and some level of unavailability of the RSS.

Ken invited RSSAC members to join the work party meetings, noting that the following work party meeting would take place on 14 August 2023 at 15:00 UTC.

RSSAC000 Review

Danielle Rutherford announced that the RSSAC000 review would begin. Danielle noted that she created a google document for this review and highlighted potential sections in the document that would probably need updates.

ACTION ITEM: Staff to share the link to the RSSAC000 review google document and circulate a doodle poll to schedule a teleconference for this review.

Reports

Chair/Vice Chair

Ken Renard reported that the planning for ICANN78 in Hamburg kicked off. Ken added that ICANN78 RSSAC sessions would probably include an RSSAC monthly meeting, a work session on RSS Messaging and a work session of the Security Incident Reporting work party.

ICANN Board

Wes Hardaker reported that August would be a quiet month for the ICANN Board but the Board would have a workshop in early September after which he would have much more to report on.

Customer Standing Committee (CSC)

Ken Renard reported that the July report was not published yet. Ken added that one discussion within the CSC was to update the procedures to specify alternates from the groups appointing members and liaisons to the CSC, in an effort to address attendance challenges.

Root Zone Evolution Review Committee (RZERC)

Daniel Migault reported that RZERC would have a meeting on 15 August 2023. Daniel noted that he had sent an email and invited RSSAC members to propose any topics for the agenda of the August 15th meeting.

Internet Architecture Board (IAB)

Daniel Migault had no updates.

Security and Stability Advisory Committee (SSAC)

Russ Mundy reported that a call for participation for the ICANN78 DNSSEC and Security workshop was out. Russ invited RSSAC members to submit proposals to this call if they were interested, as well as to suggest any topics for the agenda of the RSSAC & SSAC joint meeting at ICANN78.

Internet Assigned Numbers Authority (IANA)

James Mitchell reported that the 50th key ceremony took place on Wednesday, 19 July 2023 to continue with the replication of the key generated in the previous ceremony.

Root Server System Governance Working Group (RSS GWG)

Brad Verd had no updates.

Any Other Business

It was agreed to have the next RSSAC Meeting on Tuesday, 5 September 2023.

Adjournment

The RSSAC concluded the meeting without objections.