

Accountability and Transparency Review Team – Conference Call

June 11th 2010 – 03.00 UTC

Preliminary Report

RT Selectors and Members

(PDT) Peter Dengate Thrush
(MI) Manal Ismail, Vice Chair
(LS) Lawrence Strickling
(WA) Warren Adelman
(BB) Becky Burr
(WC) Willie Currie
(BC) Brian Cute, Chair
(EI) Erick Iriarte
(CLO) Cheryl Langdon-Orr
(LL) Louis Lee
(OM) Olivier Muron
(XZ) Xinsheng Zhang

Observers invited by RT Members

(FA) Fiona Alexander
(JM) James Bladel
(GF) Guo Feng

ICANN Supporting Staff

(ON) Olof Nordling
(AJ) Alice Jansen

This was the fourth conference call of the Accountability and Transparency Review Team (RT). The RT undertook the following:

1. Finalization of the Brussels Meeting Schedule

- The RT reviewed and finalized its meeting schedule for Brussels:
 - Selected bidders are to present their offer on Friday afternoon *in camera*. The RT agrees that content identified as proprietary by invited consultants is subject to redaction. As a result, recording and transcript (redacted if necessary) will be released within 24 hours after close of the interviews.
 - Ombudsman requested closed session. GAC requested one hour of its meeting to be closed. (BB) to discuss with Ombudsman whether he would like to split his time as part open and part closed.
 - Agenda of the June 18, 2010 and June 19, 2010 F2F meetings to be developed by (BC) and (MI) and circulated as soon as possible.
 - Questions to the community and constituencies to be projected on screen during respective meetings and uploaded in Adobe rooms as to trigger discussion.

2. Discussion of Management Assessment RFP: Bidders' Questions & Answers - Selection Methodology

- Following submission of bidders' questions, the RT agreed to provide the bidders with written responses and to publish the document on the ICANN website.
- RT Members decided to extend the submission deadline to **Saturday, 12 June 2010 – 23.59 UTC**.
- Chair and Vice-Chair are to schedule a conference call with ICANN's COO, Doug Brent, as to discuss budget for Management Assessment and entire RT budget.
- The RT targeted to establish a preliminary list of selected candidates by Sunday, 13 June - evening (US EDT) – working group of (LS), (BC), and tentatively (FC) to review and recommend candidates to present in Brussels. Candidates will be informed of the selection for presentation results on Monday, 14 June.
- Selected bidders to be invited to Brussels for a 30 to 45 minute presentation.
- RT to develop methodology for selection of RFP winner and will discuss on the RT list.

3. Discussion of Management Assessment RFP: Bidders' Questions & Answers - Selection Methodology

- The RT agrees to add this item to the Brussels agenda.

4. Discussion of Document Management and Administration Support

- The RT submits the suggestion to hire a third party with high document management skills (for instance: law student) to act as librarian, document and docket manager. Members are invited to exchange their views via email list.

5. Discussion of Proposed Work Schedule

- The RT agrees to add this item to the Brussels agenda.

6. Adoption and Discussion of Meeting Schedule

- The RT agrees to hold its Cairo F2F meeting on October 12-13.
- The F2F meeting in Asia is scheduled for August 30-31 – (LL) to participate telephonically – Venue TBD – (XZ) indicates he is pursuing confirmation of Beijing. Advised RT to explore other possible venues. (PDT) investigating New Zealand. RT members invited to propose other venues.

7. Discussion of Proposed Conference Call Schedule

- The RT agrees to adjust the proposed conference call schedule in line with Members' timetables and commitments.

8. Discussion of A.O.B

- The RT agrees to extend the Questions to the Community public comment period to **Wednesday, 14 July 2010.**
- The RT states its wish to increase the ATRT's visibility on the ICANN website.