

## **RSSAC Executive Committee Meeting Minutes**

5 May 2014 | 14:00 UTC

icann.adobeconnect.com/rssac

Adigo Conference Bridge: 8365

### Call to Order

### Roll Call

A/J – Brad Verd

B – Apologies

C – Paul Vixie, Hank Kilmer

D – Apologies

E – Absent

F – Suzanne Woolf, Jim Martin

G – Jim Cassell

H – Absent

I – Lars-Johan Liman

K – Kaveh Ranjbar

L – Absent

M – Jun Murai

IANA Functions Administrator – Apologies

IANA Functions Operator – Apologies

Root Zone Maintainer – Duane Wessels

IAB Liaison – Marc Blanchet

SSAC Liaison – Russ Mundy

Staff – Julie Hedlund, Susie Johnson, Carlos Reyes, Kathy Schnitt

### Action Items

- Carlos Reyes to remove “draft” from the minutes and publish them on the RSSAC website.
- Suzanne Woolf to draft the RSSAC’s input to the proposal for a plan for the transition of NTIA’s stewardship of the IANA functions.
- Lars-Johan Liman to issue a call for membership of an RSSAC committee on the stewardship of the IANA functions.
- Lars-Johan Liman to issue a call for membership of an RSSAC committee on the stewardship of the IANA functions.
- Lars-John Liman to update the Work Plan for 2014.
- Carlos Reyes to publish the Work Plan for 2014.
- Lars-Johan Liman to draft a note to David Olive about RSSAC’s abstention.

- Lars-Johan Liman to circulate further documentation about the cache poisoning issue and a draft statement.
- Carlos Reyes to publish ICANN legal department's advice on the RSSAC Workspace.
- Marc Blanchet to relay to IAB to start the call for comments process on draft-iab-2870bis

## Agenda

### 1. Call to Order

### 2. Roll Call

### 3. Agenda Review

### 4. Notes and Minutes from 14 April

The minutes from 14 April were approved.

**Action Item: Carlos Reyes to remove “draft” from the minutes and publish them on the RSSAC website.**

### 5. Status of RSSAC Workspace on Community Wiki

Carlos Reyes from ICANN staff provided an update on the RSSAC Workspace. All RSSAC Executive Committee members have accounts and may log-in.

#### a. Statements of Interest Publication Process

The Membership Committee will seek Statements of Interest for Caucus membership. The Statements of Interest will be published on the RSSAC workspace and website.

### 6. Status of Membership Committee

Kaveh Ranjbar provided an update on the Membership Committee's activities to date. The Membership Committee has been waiting to receive a definition and scope of work for the Caucus before proceeding with membership recruitment.

### 7. Operational Procedures Document

RSSAC discussed the status of the operational procedures document. RSSAC agreed to create a separate document only to define the Caucus and its scope of work to facilitate the Membership Committee's work.

RSSAC also agreed to providing feedback on the individual discussion points proposed by Julie Hedlund from ICANN staff to move forward with the operational procedures document.

**Action Item: Lars-Johan Liman to propose text for contentious issues.**

#### 8. Transition of IANA Functions Discussion

RSSAC discussed the open public comment period on ICANN's draft proposal for a plan on the transfer of stewardship of the IANA functions.

**Action Item: Suzanne Woolf to draft the RSSAC's input to the proposal for a plan for the transition of NTIA's stewardship of the IANA functions.**

**Action Item: Lars-Johan Liman to issue a call for membership of an RSSAC committee on the stewardship of the IANA functions.**

#### 9. Work Plan

RSSAC discussed its work plan for 2014. With minor delays and adjustments, the RSSAC's work is on track.

**Action Item: Lars-John Liman to update the Work Plan for 2014.**

**Action Item: Carlos Reyes to publish the Work Plan for 2014.**

#### 10. Next Meetings

##### a. Meeting Time for 19 May

The meeting time for 19 May was change from 14:00 UTC to 16:00 UTC.

#### 11. Any Other Business

##### a. Ethos Award

RSSAC agreed to defer involvement in the Multistakeholder Ethos Award selection process to focus on its restructure effort.

**Action Item: Lars-Johan Liman to draft a note to David Olive about RSSAC's abstention.**

##### b. Cache Poisoning Issue Identified by JPRS

RSSAC discussed the cache poisoning issue identified by JPRS. Further discussion to take place on the next RSSAC teleconference.

**Action Item: Lars-Johan Liman to circulate further documentation about the cache poisoning issue and a draft statement.**

- c. Access for Susie Johnson and Kathy Schnitt

RSSAC agreed to include Susie Johnson and Kathy Schnitt from ICANN staff in the RSSAC Executive Committee mailing list for support purposes.

- d. Outstanding Secondary Representatives

Carlos Reyes from ICANN staff reminded the representatives from A/J, B, E, H, and I roots about their outstanding appointments for secondary representatives.

- e. Reappointment of B, C, K and M Representatives

Carlos Reyes from ICANN staff provided an update from ICANN legal department on the interpretation of the bylaws and resolutions about appointing and re-appointing the representatives from B, C, K, and M roots.

*"[RSSAC Members] who were appointed to the one-year term will have that term conclude in December 2014; the two year-term concludes in December 2015; and the three-year term concludes in December 2016. At the conclusion of each of these transitional terms, the new terms will be for full three-year terms that begin on 1 January and conclude on December 31 of the second year thereafter. The first re-appointment should happen for a term starting in January 2015."*

**Action Item: Carlos Reyes to publish ICANN legal department's advice on the RSSAC Workspace.**

- f. Replacement of RFC 2870bis

RSSAC discussed the replacement of RFC 2870bis.

**Action Item: Marc Blanchet to relay to IAB to start the call for comments process on draft-iab-2870bis**

## 12. Adjournment

The RSSAC Executive Committee adjourned and concluded its meeting with no objections.