
Independent Adviser to the ICANN Board Audit Committee

Key Responsibilities

- Be available to attend Board Audit Committee meetings (typically three to four per year) remotely or in person. Each committee meeting typically lasts 60–90 minutes, and the Independent Adviser may be asked to provide oral or written reports to the Audit Committee summarizing observations or analyses, as appropriate.
- Review materials circulated prior to Board Audit Committee meetings.
- Be available by telephone, email, or other by electronic means to Board Audit Committee members to advise on issues related to the duties of the Audit Committee.
- Assist the Board Audit Committee in its oversight of the annual independent audit of ICANN's financial statements.
- Participate in audit-related training sessions that the Board Audit Committee receives.
- Other duties as assigned or requested.

Desired Qualifications

- CPA certificate (or equivalent) with a minimum of 15 years of experience in accounting, with an understanding of U.S. generally accepted accounting principles (GAAP) and financial statements, as well as non-U.S. accounting principles, including International Financial Reporting Standards (IFRS).
- An understanding of reporting standards, with the ability to assess the general application of such principles in connection with the accounting for estimates, accruals, and reserves.
- Proven experience in interacting with one or more boards of directors.
- Experience serving on or consulting for audit committees of both nonprofit and for-profit organizations.
- Experience analyzing financial statements and accounting and financial controls for both for-profit and nonprofit organizations similar to ICANN in both size and industry sector.
- Expertise with Audit Committee best practices for both for-profit and nonprofit organizations.
- Fluency in English.
- Proven ability to communicate complex information and concepts, both orally and in writing.
- Knowledge of the Internet and Domain Name System preferred.
- Independence from:
 - ICANN's Independent Audit firm.
 - ICANN contracted parties (registries and registrars).
 - ICANN staff.
 - ICANN Supporting Organizations and Advisory Committees.
- No conflicts of interest with ICANN.

Compensation and Reimbursement

The Independent Adviser will receive reasonable compensation, in accordance with nonprofit and market practices for these services. In addition, ICANN will either pay for or reimburse the Independent Adviser for all reasonable and properly documented expenses for work performed

at the request of the Board Audit Committee. These expenses may include, but are not limited to, travel costs including airfare, lodging, meals, and ground transportation.

Should a specific and significant amount of additional work pertaining to the role of the Independent Adviser not listed above be requested, additional specific compensation may be considered and agreed on.

Timing

The position is open and can be filled immediately.

Expressions of Interest

Expressions of interest should be sent to brett.peterson@icann.org and sara.sarraf@icann.org by **31 January 2023**.