**PROCEDURE FOR EXERCISE OF EMPOWERED COMMUNITY’S POWER TO:**
Recall the Board

1. **Petition Period**
   Targeted timeframe: 21 days

   - **ANY DP**
     - Receives a Board Recall Petition

     - **DP**
       - Accepts Petition?
         - Yes: **DP PETITIONER**
           - Sends Board Recall Petition to EC Admin, ICANN Secretary, and all other DPs
         - No: **SECRETARY**
           - Contacts EC Admin and other DPs to determine if there is support for Petition

     - **SECRETARY**
       - Posts Board Recall Petition Notice on ICANN.org

     - **DP PETITIONER**
       - Copies all communication to ICANN Secretary

1. This starts the 21 day Petition Period during which communication must be transparent and accessible. Petition must meet established criteria.
2. ecadmin@icann.org autoposts to EC Admin webpage.
3. Can occur within the initial communication to DPs about Petition.

**Legend**

- **BOARD**
  - ICANN Board
- **ORGANIZATION**
  - ICANN organization
- **SECRETARY**
  - ICANN Secretary
- **COMMUNITY**
  - ICANN community
- **SO/AC**
  - Supporting Organizations and Advisory Committees
- **EC ADMIN**
  - Empowered Community Administration
- **DPs**
  - Decisional Participants
- **DP PETITIONER**
  - Petitioning Decisional Participant
- **DP SUPPORTER**
  - Supporting Decisional Participant

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1 Petition Period cont’d

Targeted timeframe: 7 days

2 Support Period

Sends Board Recall Petition

Support Notice to EC Admin, ICANN Secretary, and all other DPs

Do at least two other DPs support the Petition?²⁴

Yes

No

DP SUPPORTER

Post Board Recall Support Petition Notice on ICANN.org

DP PETITIONER

SECRETARY

Posts all Petition Communication on ICANN.org

SECRETARY

Posts Board Recall Support Petition Notice on ICANN.org

EC ADMIN

Sends Board Recall Petition Termination Notice to ICANN Secretary

SECRETARY

Posts Board Recall Petition Termination Notice on ICANN.org

End

Glossary

EC - Empowered Community

²⁴ Each DP has responsibility to consider supporting the Petition according to their own internal processes.
Supported Petition Notification received within accepted time parameters?

Does the Board Recall Petition contain request for Conference Call prior to forum?

Direct ICANN organization to schedule Conference Call prior to Forum.

Schedules, posts and informs details regarding Conference Call.

Participate Pre-Forum Conference Call.

If both agree, the Petitioning and Supporting Decisional Participants may terminate the petition at any time.

5  Can be extended if Forum is held at an ICANN Public Meeting.

6  Board Recall Community Forum must include at least one face-to-face meeting.
3 Forum Period cont’d

Forum Process

**ORGANIZATION**
Schedules, posts and informs details regarding Community Forum

**EC ADMIN**
Manages and Moderates Community Forum

**ORGNIZATION**
Posts public record of Forum and all written submissions from community on ICANN.org

**BOARD**
Entire Board attends Forum

**ORGANIZATION**
Appropriate ICANN organization staff attends Forum

**COMMUNITY**
Community members (including SO/ACs) may attend Forum

**BOARD**
Sends views and questions regarding Board Recall Petition before or during forum to EC Admin

**DPs**
**SO/AC**

**SECRETARY**
Posts views and questions on ICANN.org

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7 Petitioning and Supporting DPs as well as the individual that initiated the Petition cannot also moderate the Forum.
EC ADMIN

Receives request for additional Forums during Forum Period from EC Admin, Petitioning or Supporting Decisional Participants?

Yes

Directs ICANN organization to schedule additional Community Forum(s)

No

3 Forum Period cont’d

4 Decision Period

Targeted timeframe: 21 days

DPs

Determines decision on Petition

Supports Board Recall Petition

Objects to Board Recall Petition

Abstains from matter

No decision or fails to communicate

Informs EC Admin of decision

EC ADMIN

Repeat Forum Process
5 Notice Period
Targeted timeframe: 24 hours

EC ADMIN
Tallies decisions from Decisional Participants

Approval criteria met?

Yes, approval criteria met

EC ADMIN
Provide written notice of EC designation of Interim Directors

SECRETARY
Posts resulting notice with written explanation from EC Admin and any other notices Secretary received on ICANN.org

BOARD
End

No, approval criteria not met

EC ADMIN
Sends Board Recall Petition Termination Notice to ICANN Secretary

SECRETARY
Posts Board Recall Petition Termination Notice on ICANN.org

Process ends; Director remains in office

Fails to notify Secretary of a result

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8 Final tallied result must meet Threshold for Support documented in Bylaws.
9 President cannot be removed through Board Recall.
10 EC selects new directors, in accordance with Bylaws mandated vacancy process.