

08 June 2021

ICANN Supporting Organization
and Advisory Committee Chairs

RE: ICANN Public Meeting Planning Guidelines

Dear Supporting Organization and Advisory Committee Chairs,

I write on behalf of the ICANN Board to thank you for your recent collaboration with the ICANN organization's Meetings and Policy Development Support teams that resulted in the first documented set of ICANN Public Meeting Planning Guidelines for the community. As the Board noted in our March 2021 [resolution](#) announcing our decision to move ICANN71 to a Virtual Public Meeting, we agree that guidelines are necessary in order to facilitate continuity and consistency in meeting planning and to allow for transparency and accountability of the decisions made on the Community's behalf.

The Board is particularly pleased to see that the guidelines were completed and applied to the planning for ICANN71. We understand that you discussed the guidelines over a series of roundtable meetings with members of the ICANN Org Executive Team and staff, and that the final guidelines reflect substantive feedback that you and your Community groups provided on earlier drafts.

The Board has received and reviewed the guidelines with great interest. We appreciate the thoughtfulness that went into their development as well as the clarity of the guidance that we believe will prove very useful to the community-based Meetings Planning Group, especially as the Board, Org, and Community continue to discuss the possibility and considerations related to returning to in-person ICANN Public Meetings.

As preparations continue for the second Virtual Policy Forum, the Board looks forward to ongoing engagement with the Community to find ways in which we and ICANN Org can continue to support your work, including at the planned ICANN71 session on the future of ICANN Public Meetings. Thank you for your leadership and commitment to advancing the work that is essential to ICANN and to upholding our multistakeholder model.

Best regards,



Maarten Botterman
Chair, ICANN Board of Directors