

ICANN 09 MARCH 2016 BOARD MEETING  
Reference Materials

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## REFERENCE MATERIALS TO BOARD SUBMISSION No. 2016.03.09.1a

**TITLE: June 2016 ICANN Meeting Venue Contracting**

### **DETAILED ANALYSIS:**

#### **1. Background:**

In February 2016, the ICANN Public Meeting to be held in Panama City, Panama in June 2016 was cancelled due to the outbreak of the Zika Virus in the Latin America/Caribbean region. Staff recommends Helsinki, Finland for ICANN 56 in June 2016.

#### **2. Site Visit:**

- Helsinki, Finland: A preliminary site visit was conducted in February 2016.

#### **3. Discussion of Issues:**

Helsinki, Finland

- Meeting Rooms: Finlandia Hall has excellent conference facilities for an ICANN Meeting.
- Host Hotel: The Scandic Park Hotel, a short walk to the convention center, will serve as the host hotel for the Meeting.
- Area Hotels: The Crowne Plaza Hotel, the Radisson Blu Royal, the Radisson Blu Plaza and other area hotels offer a wide variety of guest room accommodations at varying price points.
- Food & Beverage Outlets: The convention center will provide food for purchase by delegates. In addition, there is a wide variety of restaurants in close proximity.
- Air Travel: Air access to Helsinki is good, especially within Europe. There are a number of direct flights from Asia and North America, however, almost all international itineraries will require a stop.
- Ground Transportation: Helsinki-Vantaa Airport is 18 kilometers/25 minutes from the meeting venue. Taxi fare is approximately US\$45. There is also a train every 10 minutes from the airport to the convention center. The cost is US\$5.50. The convention and visitors bureau will provide free public transportation passes for all delegates once they are in the city.
- Gala: The convention and visitors bureau will host a reception for all delegates at City Hall.
- Safety & Security: A preliminary risk assessment by ICANN security has not identified any areas of concern for Helsinki that would require other than standard security measures provided for an ICANN Meeting.

Staff recommends that the board approve Helsinki, Finland as the location of the June 2016 ICANN Meeting.

#### **4. Finlandia Hall – Board Approval Required**

- Confidential Negotiation Information

\*Note that negotiations are in progress. This is currently an estimate, which we do not believe will be exceeded.

**\*\*\* Confidential Proposal Information Set Forth Below\*\*\***

Confidential Negotiation Information

**\*\*\* Confidential Proposal Information Set Forth Above\*\*\***

Staff recommends that the board approve the expenditure (including contracting and disbursements) for the contract with Finlandia Hall.

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## REFERENCE MATERIALS TO BOARD SUBMISSION No. 2016.03.09.1b

**TITLE: March 2017 ICANN Meeting Venue Contracting**

### **DETAILED ANALYSIS:**

#### **1. Background:**

In March 2015, ICANN called for expressions of interest to assist as host of the March 2017 ICANN Public Meeting, which is to be held in the Europe region. The proposal that is recommended, from the Danish Business Authority, Ministry for Business and Growth, is discussed below.

#### **2. Site Visit:**

- Copenhagen, Denmark: A preliminary site visit was conducted in September 2015.

#### **3. Discussion of Issues:**

Copenhagen, Denmark – The Bella Center Copenhagen

- Meeting Rooms: The Bella Center Copenhagen has excellent conference facilities for an ICANN Meeting.
- Host Hotels: The AC Hotel Bella Sky Copenhagen and Crowne Plaza Copenhagen Towers Hotel will serve as the host hotels for the Meeting.
- Area Hotels: Other nearby hotels offer a wide variety of guest room accommodations. These will require a 5 to 10-minute shuttle bus ride.
- Food & Beverage Outlets: The Bella Center will provide food for sale for Meeting delegates. In addition, the Field's Mall, a 15-minute walk from the center, provides numerous dining options. There is also a metro station located at the hotel that goes directly into downtown Copenhagen, where there is broad assortment of dining options.
- Air Travel: Copenhagen Airport is the largest airport in Scandinavia. With non-stop flights from 157 international destinations and more than 4,000 weekly departures from 67 airlines, Copenhagen is easy to access from all continents.
- Ground Transportation: Copenhagen Airport has its own public Metro and train station located above and under the main arrival area. The journey to the city center takes only 13 minutes and a full fare ticket costs approximately € 4.00. A "Congress Travel Pass" offered to ICANN delegates will provide a 70% discount on public transportation (metro, train, bus). There is complimentary shuttle service from the airport to the Crowne Plaza and AC Hotel Bella Sky hotels. Taxis accept all major credit cards.
- Safety & Security: A risk assessment by ICANN security has not identified any areas of concern for Copenhagen that would require other than standard security measures provided for an ICANN Meeting.
- Gala: The host, the Danish Business Authority, is planning to conduct a Gala for meeting delegates.

Staff recommends that the board approve Copenhagen, Denmark as the location of the March 2017 ICANN Meeting.

**4. Bella Center Copenhagen – Board Approval Required**

- Convention Center Costs:  
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**5. AC Hotel Bella Sky – Board Approval Required**

- Guest Room Costs:  
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**6. Additional hotel costs – Board Approval Not Required**

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\*Note that negotiations are in progress. These are currently estimates, which we do not believe will be exceeded.

Staff recommends that the board approve the expenditure (including contracting and disbursements) for the contract with the Bella Center Copenhagen, the AC Hotel Bella Sky, and other hotels.

**\*\*\* Confidential Proposal Information Set Forth Below\*\*\***

Confidential Negotiation Information

**\*\*\* Confidential Proposal Information Set Forth Above\*\*\***

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## REFERENCE MATERIALS TO BOARD SUBMISSION No. 2016.03.09.1c

**TITLE: June 2017 ICANN Meeting Venue Contracting**

### **DETAILED ANALYSIS:**

#### **1. Background:**

In March 2015, ICANN called for expressions of interest to assist as host of the June 2017 ICANN Public Meeting, which is to be held in the Africa region. Two proposals were received, but neither met the requirements for an ICANN Meeting. The location that is recommended for approval is discussed below.

#### **2. Site Visit:**

- Johannesburg, South Africa: A preliminary site visit was conducted in December 2015.

#### **3. Discussion of Issues:**

Johannesburg, South Africa – Sandton Convention Centre

- Meeting Rooms: The Sandton Convention Centre has excellent conference facilities for an ICANN Meeting.
- Host Hotels: The InterContinental Sandton Towers and Sandton Sun, adjacent to the convention center and connected via skywalks, will serve as the host hotels for the Meeting.
- Area Hotels: The Garden Court Hotel, Michelangelo Hotel, Da Vinci Hotel, and other area hotels can accommodate most delegates and offer a wide variety of guest room accommodations at varying price points.
- Food & Beverage Outlets: Area hotels, and malls with food courts, offer a wide variety of dining options. In addition, there are a number of other restaurants in close proximity, notably at Nelson Mandela Square. All of these are connected via skywalks.
- Air Travel: Air access to Johannesburg is very good, with daily direct flights from North America and Latin America, and numerous connections from Asia, Europe and Africa.
- Ground Transportation: O.R. Tambo International Airport is 25 kilometers/20 minutes from the meeting venue. Taxi fare is approximately US\$25 and private pick-up service arranged through the hotels costs approximately US\$50.
- Safety & Security: A comprehensive risk assessment by Control Risks has identified that, within the Sandton area, there is a low risk of violent or petty crime, and a very low risk of political or socioeconomic unrest. The convention center and surrounding hotels are located in the financial district where the security level is high, as many international company offices are located there. The complex offers the added advantage of skywalks connecting many of the hotels directly to each other, the convention center, and Nelson Mandela Square. Since all delegates will be housed in the Sandton area, there will be no need for shuttle bus transportation. Staff also contacted a local Johannesburg security consultant who provided a similar risk assessment as Control Risks. ICANN will ensure that an appropriate level of security is in place for all meeting delegates.

Staff recommends that the board approve Johannesburg, South Africa as the location of the June 2017 ICANN Meeting.

**4. Sandton Convention Center Contract – Requires Board Approval**

- The contract for Sandton Convention Center will include:  
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\*Note that negotiations are in progress. This is currently an estimate, which we do not believe will be exceeded.

**5. Hotel Contracts – Do Not Require Board Approval**

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**5. Subvention**

- We are working with the convention and visitors bureau of Johannesburg, South Africa on possible funding for meeting-related activities like food & beverage events, local transportation, etc.

**\*\*\* Confidential Proposal Information Set Forth Below\*\*\***

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**\*\*\* Confidential Proposal Information Set Forth Above\*\*\***

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## REFERENCE MATERIALS TO BOARD SUBMISSION No. 2016.03.09.1d

**TITLE: October 2017 ICANN Meeting Venue Contracting**

### **DETAILED ANALYSIS:**

#### **1. Background:**

In March 2015, ICANN called for expressions of interest to assist as host of the October 2017 ICANN Public Meeting, which is to be held in the Asia Pacific region. The proposal that is recommended for approval, from the UAE Telecommunications Regulatory Authority (TRA), is discussed below.

#### **2. Site Visit:**

- Abu Dhabi, UAE: A preliminary site visit was conducted in September 2015.

#### **3. Discussion of Issues:**

Abu Dhabi, UAE – The Abu Dhabi National Exhibition Centre (ADNEC)

- Meeting Rooms: The ADNEC has excellent conference facilities for an ICANN Meeting.
- Host Hotel: The Aloft Hotel, adjacent to the convention center, will serve as the host hotel for the Meeting.
- Area Hotels: The Hyatt Capital Gate is also adjacent to the ADNEC. There are a number of other hotels within walking distance. Others will require an average 10-minute shuttle bus ride.
- Food & Beverage Outlets: The ADNEC will provide food for sale for Meeting delegates. In addition, there are a number of other restaurants in close proximity to the ADNEC.
- Air Travel: Air access to Abu Dhabi is very good, with over 5,000 flights departing weekly from Abu Dhabi International Airport serving 54 countries and 105 cities with direct flights.
- Ground Transportation: Abu Dhabi International Airport is 26 kilometers/25 minutes from the meeting venue and area hotels. Taxi fare is approximately US\$20.
- Safety & Security: A risk assessment by ICANN security has not identified any areas of concern for Abu Dhabi that would require other than standard security measures provided for an ICANN Meeting.
- Gala: The Telecommunications Regulatory Authority of the UAE (TRA) will be providing a Gala for delegates.
- Bandwidth: The Telecommunication Regulatory Authority of the UAE (TRA) will be providing internet bandwidth for the meeting.

Representatives from The Telecommunication Regulatory Authority of the UAE (TRA) are capable and anxious to host.

Staff recommends that the board approve Abu Dhabi, UAE as the location of the October 2017 ICANN Meeting.

#### **4. Abu Dhabi National Exhibition Centre costs – Board Approval Required**

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\*Note that negotiations are in progress. This is currently an estimate, which we do not believe will be exceeded.

**5. Hotel Guest Room Costs – Board Approval Not Required**

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**6. Hotel Courtesy Blocks**

- The following hotels have provided a courtesy block of rooms (800 total rooms)
  - Rotana Hotel Centro Capital - 88
  - Premier Inn Capital Centre - 65
  - Rotana Capital Center Arjaan - 50
  - Hilton Capital Grand - 150
  - Fairmont Abu Dhabi - 200
  - Rotana Capital Center - 150
  - Westin Abu Dhabi - 100

**7. Subvention**

- Confidential Negotiation Information

Staff recommends that the board approve the expenditure (including contracting and disbursements) for the contract with the Abu Dhabi National Exhibition Centre.

**\*\*\* Confidential Proposal Information Set Forth Below\*\*\***

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**\*\*\* Confidential Proposal Information Set Forth Above\*\*\***

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**REFERENCE MATERIALS TO BOARD SUBMISSION No. 2016.03.09.1e**

**TITLE: March 2018 ICANN Meeting Venue Contracting**

**DETAILED ANALYSIS:**

**1. Background:**

In March 2015, ICANN called for expressions of interest to assist as host of the March 2018 ICANN Public Meeting, which is to be held in the Confidential Negotiation Information

**2. Site Visit:**

- Confidential Negotiation Information

**3. Discussion of Issues:**

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**REFERENCE MATERIALS TO BOARD SUBMISSION No. 2016.03.09.1f**

**TITLE: June 2018 ICANN Meeting Venue Contracting**

**DETAILED ANALYSIS:**

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