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ATRT RECOMMENDATIONS PROJECT LIST
28 February 2011

ATRT Recommendation (* indicates ATRT "high priority")	Staff Recom-mendation	ATRT Timeline (recommended in report)	Staff Timeline (proposed)	Resources (Initial Estimate)	Respon-sible Entity	Lead Dept/Staff Support	Staff Implementation Recommendation
1. Board should establish formal mechanisms for identifying collective skill-set required by Board.	Adopt	Late 2011 (for next NomCom)	Mar. 2011 – Mar. 2012 (meets next NomCom deadline)	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
1.a. Benchmarking Board skill-sets against similar corporate & other governance structures.	Adopt	Late 2011 (for next NomCom)	Mar. 2011 – Mar. 2012 (meets next NomCom deadline)	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
1.b Tailoring required skills to suit ICANN's unique structure & mission through open consultation process, including with SOs & ACs.	Adopt	Late 2011 (for next NomCom)	Mar. 2011 – Mar. 2012 (meets next NomCom deadline)	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
1.c. Reviewing these requirements annually, & provide as formal starting point for each NomCom.	Adopt	Late 2011 (for next NomCom)	Mar. 2011 – Mar. 2012 (meets next NomCom deadline)	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
1.d. Publishing outcomes & requirements as part of NomCom's call-for-nominations.	Adopt	Late 2011 (for next NomCom)	Mar. 2011 – Mar. 2012 (meets next NomCom deadline)	Current Staff; no additional funds	Board, NomCom	Lead: Legal	Exhibit B
2. Board should regularly reinforce & review training & skills building programs.	Adopt	At least every 3 years	Mar. 2011 – Mar. 2012 (meets next NomCom deadline)	Current Staff; FY2012 US$200,000 for consultants	Board	Lead: Legal	Exhibit B
3. Board & NomCom should increase transparency of NomCom's deliberations & decision-making process; e.g. explain timeline, skill-set criteria before process starts, & explain choices made at the end	Adopt	ASAP but Starting no later than next Nom Com – late 2011	Mar. 2011 – Oct. 2012	Current Staff; no additional funds	Board, NomCom	Lead: Reviews	Exhibit B
4. Board should continue to enhance Board performance & work practices.	Adopt	None listed	Ongoing, Oct. 2011, Jan. 2012	Current Staff + 2 FTEs; FY2011 US$5000 for consultants	Board	Lead: Legal	Exhibit B

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5. Board should implement compensation scheme for voting Board Directors	Do not adopt; consider further	Expeditiously	April 2011, Sept. 2011, new timeline if needed	Current Staff; US$50,000-$75,000 for research; (more resources depending on Board action)	Board	Lead: Legal	Exhibit B
6. Board should clarify the distinction between issues that are subject to ICANN's policy development processes & those matters that are within the executive functions performed by staff & Board, and develop complementary mechanisms for consultation in appropriate circumstances with the relevant SOs & ACs on administrative & executive issues that will be addressed at Board level.	Adopt w/ change in timeline	ASAP but no later than June 2011 as soon as practicable	Mar. 2011 – June 2012	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
7.* Board should: 7. 1* Promptly publish all appropriate materials related to decision-making processes – including preliminary announcements, briefing materials provided by staff & others, detailed Minutes, & individual Directors' statements relating to significant decisions	Adopt	Starting immediately	June 2010, Sept. 2011	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B

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7.2* Publish a "thorough & reasoned explanation of decisions taken, the rationale thereof, & the sources of data & information on which ICANN relied" & "ICANN should also articulate that rationale for accepting or rejecting input received from public comments & the ICANN community, including [SOs & ACs]."	Adopt	Starting immediately	Jan. 2011- June 2011	Current Staff; Privileged and Confidential	Board	Lead: Legal	Exhibit B
8. Board should have a document produced & published that clearly defines the limited set of circumstances where materials may be redacted & that articulates the risks (if any) associated with publication of materials. These rules should be referred to by the Board & staff when assessing whether material should be redacted & cited when such a decision is taken.	Adopt	ASAP but no later than the start of the March 2011 ICANN meeting	Mar. 2011	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
9.* Board, acting through the GAC-Board joint working group (JWG), should clarify what constitutes GAC public policy "advice" under the Bylaws	Adopt w/ change in timeline	By March 2011	Unknown (pending JWG report action)	Current Staff; no additional funds (more resources will be needed if Board/ GAC consultations cont.)	Board, GAC (JWG)	Lead: GAC Liaison	Exhibit B

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10.* Board, acting through the JWG, should establish a more formal, documented process by which it notifies the GAC in writing of matters that affect public policy concerns to request GAC advice ICANN should develop an on-line record of each request to, & advice received from, the GAC along with the Board's consideration of & response to each advice.	Adopt w/ change in timeline	By March 2011	April, 2011, June 2011, and possibly into FY2013	Current Staff + (see Rec. 13); FY2011 US$50,000 for consultants	Board, GAC (JWG)	Lead: Legal	Exhibit B
11.* Board & GAC should work together to have the GAC advice provided & considered on a more timely basis; Board, acting through the JWG, should establish a formal, documented process by which the Board responds to GAC advice. This process should set forth how & when the Board will inform the GAC, on a timely basis, whether it agrees or disagrees with the advice & will specify what details the Board will provide to the GAC if it disagrees with the advice; process should also set forth procedures by which GAC & Board will then "try in good faith & in a timely efficient manner, to find a mutually acceptable solution." Consider establishing other mechanisms by which Board & GAC can satisfy the Bylaw provisions relating to GAC advice.	Adopt w/ change in timeline	By March 2011	Unknown (pending JWG report action)	Current Staff; no additional funds (more resources will be needed if Board/ GAC consultations cont.)	Board GAC (JWG)	Lead: GAC Liaison	Exhibit B

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12. Board, acting through the JWG, should develop & implement a process to engage the GAC earlier in the policy development process.	Adopt	None specified	Mar. 2011, Dec. 2011, longer term (depending on GAC)	Current Staff; no additional funds	Board GAC (JWG)	Lead: Policy	Exhibit B
13. Board & GAC should jointly develop & implement actions to ensure that GAC is fully informed of ICANN policy agenda & policy staff is aware of/sensitive to GAC concerns; may wish to consider changes to role of ICANN staff support relating to communication with & support to GAC, & whether Board & GAC would benefit from more frequent joint meetings.	Adopt	None specified	Mar. 2011, Dec. 2011, longer term (depending on GAC)	Current Staff + 1 FTE; no additional funds	Board, GAC	Lead: Policy	Exhibit B
14. Board should endeavor to increase the level of support & commitment of governments to the GAC process; encourage member countries & organizations to participation in GAC & place particular focus on engaging nations in developing world & need for multilingual access to ICANN records; Board also should work with GAC to establish a process to determine when & how ICANN engages senior govt. officials on public policy issues on a regular & collective basis to complement existing GAC process.	Adopt	None specified	Unknown (pending JWG report action)	Unknown (pending JWG action and additional planning)	Board, GAC	Lead: GAC Liaison	Exhibit B

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15.* Board should direct the adoption of, & specify a timeline for the implementation of, public Notice & Comment processes that are stratified (e.g. Notice of Inquiry, Notice of Policy Making) & prioritized; prioritization & stratification should be established based on coordinated community input & consultation with Staff.	Adopt w/ change in timeline	ASAP but no later than June 2011	June 2011, Aug. 2011, Dec. 2011	Current Staff + 1 FTE; FY2011 US$20,000 for consultants	Board	Lead: Policy	Exhibit B
16.* Public notice & comment processes should provide for both distinct "Comment" cycle & a "Reply Comment" comment cycle that allows community respondents to address & rebut arguments raised in opposing parties' comments.	Adopt w/ change in timeline	ASAP but no later than June 2011	Aug. 2011, Dec. 2011, longer term	Current Staff; no additional funds	Board	Lead: Policy	Exhibit B
17.* Timelines for public Notice & Comment should be reviewed & adjusted to provide adequate opportunity for meaningful & timely comment; Comment & Reply Comment periods should be of a fixed duration.	Adopt w/ change in timeline	ASAP but no later than June 2011	Aug. 2011, Dec. 2011, longer term	Current Staff; no additional funds	Board	Lead: Policy	Exhibit B
18. Board should ensure access to, documentation within, policy development processes & multi-lingual access to maximum extent feasible.	Adopt w/ clarifica-tion request	None specified	June 2011, July 2011	Current Staff; no additional funds	Board	Lead: Communica-tions	Exhibit B
19. Board should publish its translations (including rationale) within 21 days of take a decision (in languages called for in ICANN Translation Policy).	Adopt w/ modifica-tion	None specified	Mar. 2011, April 2011,	Current Staff; FY2012 US$125,000 + more resources to be required based on final implementation plans	Board	Lead: Legal	Exhibit B

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20. Board should ensure that all necessary inputs that have been received in policy making processes are accounted for & included for consideration by the Board; to assist this the Board should adopt & post a mechanism (e.g. checklist or decision template) that certifies what inputs have been received & are included for Board consideration.	Adopt	ASAP	Apr. 2011, June 2011	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
21. Board should request staff to work on process for developing annual work plan that forecasts matters that will require public input.	Adopt	None specified	June 2011	Current Staff; no additional funds	Board	Lead: Policy	Exhibit B
22. Board should ensure that senior staffing arrangements are appropriately multi-lingual, delivering optimal levels of transparency & accountability to community.	Adopt	None specified	Mar. – July 2011	Current Staff; FY2012 US$15,000	Board	Lead: HR	Exhibit B
23.* Board should implement IIC Rec. 2.7 that calls on ICANN to seek input from a committee of independent experts on the restructuring of its three review mechanisms; see ATRT guidance for review, including direction to look at mechanisms in IIC Rec. 2.8 & 2.9; upon receipt of experts' final report, Board should take actions on the recommendations .	Adopt w/ change in timeline	ASAP but no later than June 2011 As soon as practicable	June 2011 + longer term depending on work plan	Current Staff; FY 2012 US$200,000 - $500,000; + Privileged and Confidential	Board	Lead: Legal	Exhibit B

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24. Assess Ombudsman operations & relationship between Board & Ombudsman, & if needed, bring into compliance with internationally recognized standards for Ombudsman function & Board supporting the function	Adopt w/ change in timeline	ASAP but no later than March 2011	Wait for hiring of new Ombudsman	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
25. Clarify standard for Reconsideration requests with respect to how it is applied & whether the standard covers all appropriate grounds for using the Reconsideration mechanism.	Adopt	ASAP but no later than Oct. 2011	June 2011	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
26. Board should adopt a standard timeline & format for Reconsider-ation Requests & Board recon-sideration outcomes that clearly identifies the status of deliberations & then, once decisions are made, articulates the rationale used to form those decisions.	Adopt	ASAP but no later than October 2011	June 2011	Current Staff; no additional funds	Board	Lead: Legal	Exhibit B
27. Board should regularly evaluate progress against these recommenda-tions & the accountability & transparency commitments in the AoC, & in general analyze the accountability & transparency performance of the whole organ-ization to annually report to the community on progress made & to prepare for the next ATRT review; all evaluation should be overseen by Board.	Adopt	Annually	Mar. 2011, June 2011, Jan. 2012 & annually	Current Staff; FY2012 US$25,000	Board	Office of CEO	Exhibit B

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• Reporting - ATRT asks the Board to provide a status report on all recommendations at the March 2011 ICANN meeting and a more formal report at the June 2011 ICANN meeting detailing: - Which recommendations have been fully implemented; - The status and schedule for implementing the remaining recommendations; and - The recommendations which the Board has concluded it cannot implement including a detailed explanation as to why the recommendations cannot be implemented.	Adopt	March 2011 June 2011	March 2011 June 2011	Current Staff; no additional funds	Board	Office of CEO	