

ICANN | GNSO

Generic Names Supporting Organization

Steve Crocker
Chairman, ICANN Board of Directors

Dear Steve and Members of the ICANN Board,

On behalf of the GNSO Council, I would like to update you on the progress made by the GNSO Council and GNSO Stakeholder Groups (SGs) and Constituencies (Cs) with regards to planning for the new ICANN Meeting Strategy, which will come into effect in 2016.

Following the ICANN meeting in Singapore, a small drafting team was formed consisting of Council members and SG/C representatives, in order to review the current GNSO schedule together with the objectives set out in the new ICANN Meeting Strategy. The drafting team has developed a skeleton schedule, which has been annexed to this letter, and which outlines the proposed GNSO organised meetings for meetings A, B and C. The GNSO is very cognizant that the scheduling of meetings, especially those for meeting B, will need to be closely co-ordinated with other parts of the ICANN community. Therefore, the GNSO organized an informal gathering with other Supporting Organization (SO) and Advisory Committee representatives to obtain a better idea of where others stand in their planning and how on-going co-ordination can be ensured.

From the conversations described above, it appears that all SO/ACs have started or are in the process of starting their planning with a view to being able to finalise high-level schedules, in close co-operation and co-ordination with other SO/ACs, as well as ICANN staff, during ICANN54 in Dublin. However, it has become clear that in order to do so, it will be important to obtain information from the ICANN Board as to how it plans to organise its schedule and participation under the new ICANN Meeting Strategy, especially with regards to meeting B. As such, I would like to request, that you to share with the GNSO (and others interested) at your earliest convenience, the draft Board schedule for the new ICANN Meeting Strategy as that will significantly aid our planning. It is the hope of myself, and I expect others in the community, that we will be able to continue active engagement between the community and the ICANN Board and that the new ICANN Meeting Strategy will allow for enhanced interaction and participation of Board members in the activities of the different SO/ACs, especially with regards to meeting B.

I look forward to receiving your feedback.

Sincerely,

Jonathan Robinson
Chair, ICANN GNSO Council

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Annex A – New ICANN Meeting Strategy – Draft GNSO Schedule

Meeting A

- 1st meeting in the three-meeting annual cycle
- Duration is six (6) total days
- Format is similar to the current ICANN meeting, with exception of the revised format for the public forum

MEETING A 6-DAY FORMAT					
Day 1 SAT	Day 2 SUN	Day 3 MON	Day 4 TUE	Day 5 WED	Day 6 THUR
INTRA-COMMUNITY WORK	INTRA-COMMUNITY WORK	WELCOME CEREMONY	INTRA + INTER-COMMUNITY WORK	INTRA + INTER-COMMUNITY WORK	PUBLIC BOARD MEETING
BOARD COMMITTEES	BOARD COMMITTEES	PUBLIC FORUM 1	SO/AC REPORTS TO THE COMMUNITY	SO/AC REPORTS TO THE COMMUNITY	PUBLIC FORUM 2
OUTREACH	NEWCOMERS	HIGH INTEREST TOPICS / GDD	HIGH INTEREST TOPICS / GDD TRACK	HIGH INTEREST TOPICS / GDD	HIGH INTEREST TOPIC (INTERNET GOVERNANCE)
GNSO Working Weekend	GNSO Working Weekend	Joint meeting with ccNSO – F2F (C)WG meetings	SG/C Meetings	GNSO Council Meeting – F2F (C)WG meetings	INTRA-COMMUNITY WORK (WRAP-UPS)
					GNSO Wrap-Up session – F2F (C)WG meetings

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Day 1 Sat	Day 2 Sun	Day 3 Mon	Day 4 Tue	Day 5 Wed	Day 6 Thur
9.00 – 10.30 PDP WG Updates	9.00 – 10.30 Updates from ICANN Staff		9.00 – 18.00 SG/C Meetings	9.00 – 10.30 GNSO WG F2F meetings	9.00 – 10.30 CWG/GNSO WG F2F meetings
11.00 – 12.30 PDP WG Updates	11.00 – 12.30 Meeting with ICANN CEO, Executive Staff			11.00 – 12.30 GNSO WG F2F meetings	11.00 – 12.30 GNSO Wrap Up Session
14.00 – 15.30 PDP WG Updates	13.00 – 14.00 Meeting with ICANN Board			13.00 – 15.00 GNSO Council meeting	
16.00 – 17.30 Prep Sessions / Strategic Planning	14.30 – 16.00 Meeting with GAC	17.00 – 18.30 Joint meeting with ccNSO		15.30 – 17.00 GNSO WG F2F meetings	
	16.00 – 18.00 SG/C Meetings				

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Meeting B

- 2nd meeting in the three-meeting annual cycle
- Duration of four (4) total days
- Three (3) days focused on SO/AC and Board work
- One (1) day focused on community outreach (note, Outreach activities are defined in the MSWG Report as activities conducted by SO/AC groups or cross-community groups with the intention of increasing awareness and interest in ICANN with individuals and organizations outside of the ICANN community. These activities are consistent with ICANN's function and mission. In ICANN's global multistakeholder model, policy is developed in a bottom up fashion, a process that is enhanced and strengthened by reaching out to external communities, educating them about ICANN and encouraging them to participate if they wish).

MEETING B | 4-DAY FORMAT

Day 1 MON	Day 2 TUE	Day 3 WED	Day 4 THUR
OUTREACH	INTRA-COMMUNITY WORK	INTRA-COMMUNITY WORK	INTER-COMMUNITY WORK
GNSO Outreach activities, e.g. GNSO newcomer sessions, SG/C intro meetings; policy updates	GNSO policy sessions; joint session with other SO/ACs	SG/C policy sessions; CWG F2F meetings	WG F2F meetings; GNSO Council meeting

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Day 1 Mon	Day 2 Tues	Day 3 Wed	Day 4 Thurs
9.00 – 10.00 Opening Session for all attendees (TBC)	9.00 – 10.30 GNSO (PDP) WGs Follow Up (see assumptions below)	9.00 – 10.30 SG/C Meetings	9.00 – 10.30 (PDP) WG / CWG Meetings
10.00 – 11.30 GNSO Intro Session (Overview of GNSO, GNSO Council, GNSO Policy Development, policy topics under consideration Q & A)			
11.30 – 13.00 SG/C Intro Sessions (Overview of GNSO Stakeholder Group and Constituencies) [In parallel or sequential or a combination thereof?]	11.00 – 12.30 Prep Session (either GNSO as a whole or SG/C break out, or combination thereof)	11.00 – 12.30 SG/C Meetings	11.00 – 12.30 (PDP) WG / CWG Meetings
14.00 – 15.30 SG/C Open House sessions (SG/C meetings that can be observed / participated in by newcomers)	14.00 – 18.00 Joint Session with other SO/ACs/Board ¹	14.00 – 15.30 PDP WG Meetings	14.00 – 15.30 GNSO Council Meeting
16.00 – 17.30 PDP WG Open House Session (PDP WG meeting that can be observed / participated in by newcomers)		16.00 – 17.30 PDP WG Meetings	16.00 – 17.30 GNSO Council wrap up session

Assumptions:

- The focus of all meetings is expected to be on policy development – the Council as well as Stakeholder Groups and Constituencies are expected to factor this into their planning and limit any other topics to a minimum taking into account that less time is available compared to the A and C meetings.
- Further co-ordination and discussions will need to be held in relation to Day 1 especially with regards to how to attract the target audience for this particular aspect of the meeting (for example, co-ordination with members of ICANN’s Global Stakeholder Engagement Team will be essential).

¹ Further consideration will need to be given to the evolution of GNSO Council/SG/C interaction with the Board, both as part of meeting B as well as meetings A and C.

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- GNSO (PDP) WG Status Updates are provided in the form of a webinar for the GNSO Council and GNSO Community leading up to the B meeting. Based on these updates, the GNSO Council decides which efforts require further discussion as part of the GNSO (PDP) WGs Follow Up session which is currently foreseen for Tuesday morning.
- Preparation for the joint sessions on Tuesday afternoon would be carried out in advance of the B meeting, either as part of a GNSO Council meeting or a separate session so that only limited time is needed on Tuesday (to confirm whether any other topics have come up in the interim period that would need to be added).
- There will likely be one or more collective sessions such as an opening session for meeting B that will need to be accommodated in the schedule. Further information on these is expected to be available shortly. For now, an opening session on Monday morning has been tentatively included.

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Meeting C

- 3rd meeting in the three-meeting annual cycle
- Focus on showcasing ICANN's work to a broader global audience
- Duration of seven (7) total days
 - 2 days dedicated to **Intra-Community Work**
 - 1 day dedicated to **Inter-Community Work**
 - 1 day dedicated to internal SO/AC work; CC interaction; or both
 - 2 days dedicated to public forum, AGM, opening session, high-interest topics
 - 1 day for meeting wrap up activities

(Note Cross community interaction is defined in the MSWG Report as activities occurring between two (2) or more SO/AC groups. Internal SO/AC work includes work within one AC or SO (including stakeholder and constituency groups), or one AC or SO group and the Board or members of the Board.

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MEETING C | 7-DAY FORMAT

Day 1 SAT	Day 2 SUN	Day 3 MON	Day 4 TUE	Day 5 WED	Day 6 THUR	DAY 7 FRI
INTRA-COMMUNITY WORK	INTRA-COMMUNITY WORK	WELCOME CEREMONY	INTER-COMMUNITY WORK	INTRA-COMMUNITY WORK	ANNUAL GENERAL MEETING	INTRA-COMMUNITY WORK
BOARD COMMITTEES	BOARD COMMITTEES	PUBLIC FORUM 1	SO/AC REPORTS TO THE COMMUNITY	SO/AC REPORTS TO THE COMMUNITY	PUBLIC FORUM 2	WRAP-UPS
OUTREACH & CAPACITY BUILDING	NEWCOMERS	HIGH-INTEREST TOPICS / GDD	HIGH-INTEREST TOPICS / GDD	HIGH-INTEREST TOPICS / GDD	INTER-COMMUNITY WORK	GNSO Council Development Session
GNSO Weekend Session	GNSO Weekend Session	Joint meeting with ccNSO – F2F (C)WG meetings	SG/C Meetings	GNSO Council Meeting – F2F (C)WG meetings	GNSO Wrap-Up session – F2F (C)WG meetings	

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Day 1 Sat	Day 2 Sun	Day 3 Mon	Day 4 Tue	Day 5 Wed	Day 6 Thur	Day 7 Fri
9.00 – 10.30 PDP WG Updates	9.00 – 10.30 Updates from ICANN Staff		9.00 – 18.00 SG/C Meetings	9.00 – 10.30 GNSO WG F2F meetings	9.00 – 10.30 CWG/GNSO WG F2F meetings	9.00 – 18.00 GNSO Council Development Session
11.00 – 12.30 PDP WG Updates	11.00 – 12.30 Meeting with ICANN CEO, Executive Staff			11.00 – 12.30 GNSO WG F2F meetings	11.00 – 12.30 GNSO Wrap Up Session	
14.00 – 15.30 PDP WG Updates	13.00 – 14.00 Meeting with ICANN Board			13.00 – 15.30 GNSO Council meeting & Administrative Meeting		
16.00 – 17.30 Prep Sessions / Strategic Planning	14.30 – 16.00 Meeting with GAC	17.00 – 18.30 Joint meeting with ccNSO		16.00 – 17.30 GNSO WG F2F meetings		
	16.00 – 18.00 SG/C Meetings					